

**CITY OF TAYLORSVILLE
CITY COMMISSION
REGULAR MEETING**

October 6, 2015

The City of Taylorsville City Commission held a Regular Meeting on October 6, 2015 at 5:00 p.m., at the City Hall Annex.

Present were:

Don Pay, Mayor
Jack Proctor, Commissioner
Ellen Redmon, Commissioner
Kathy Spears, Commissioner
Beverly Ingram, Commissioner

Staff present:

Steve Biven, City Clerk
Lisa Ware, Co-Treasurer

Phil Crumpton, Police Chief
Harold Compton, Public Works Director

Item #1

Mayor Pay called the meeting to order at 5 p.m. with a brief moment of silence and then led the group in a recital of the Pledge of Allegiance.

Item #2 – *Consent Calendar*

Motion was made by Commissioner Proctor and seconded by Commissioner Spears to approve the consent calendar for the month September. Motion carried with a vote of 5-0.

Item #3- *Comments by the Mayor*

Mayor Pay stated that he, Commissioner Ingram and Commissioner Redmon attended the KLC Conference in Owensboro.

Item #4 – *Report on Meetings Attended by Commission Members*

Commissioner Ingram and Commissioner Redmon attended the KLC Conference in Owensboro. Commissioner Redmon stated that KLC has agreed to assist the City with their classification plan. She said she would be meeting with Andrea Shindlebower in regards to this. She spoke of the State Book and that it has a great website for grants. Commissioner Redmon is going to look to see if there are any grants that the City could apply for. Mayor Pay stated that there were other Cities that have faced similar problems with their levee. Commissioner Ingram said she liked that KLC will help the City with a strategic plan. She would like to see the City contact KLC in regards to a strategic plan.

After some discussion, **Motion was made by Commissioner Ingram and second by Commissioner Redmon to contact KLC about explaining a strategic plan to the City Commission. Motion carried with a vote of 5-0.**

Mayor Pay mentioned the State Book Program. It is a site selection for businesses. These are businesses that are looking to locate, relocate or expand in cities and counties.

Mayor Pay mentioned a meeting he had with Judge Riley, State Rep. James Tipton and Senator Jimmy Higdon in regards to the sidewalk in front of the school and the sidewalk that would connect the area at the traffic light to the shopping area up to the Friendship House. This was a project started 6 or 7 years ago and because it was under the Safe Routes to Schools Grant, it got filed wrong and it was denied. This time they are going to look at it in two parts. The first being the sidewalk in front of the school and the second being the sidewalk from the light to the Friendship House. This would be a quicker way of getting grant money for the sidewalk in front of the school. The other one would be folded into the six year plan.

Mayor Pay, Commissioner Ingram and Commissioner Redmon all stated that the KLC Conference was very informative.

Clerk Biven and Commissioner Ingram informed the commission that they had attended a Work Ready meeting. Spencer County is one of three counties that had not contacted the Work Force Committee. There were several others there to discuss what could be done to become a part of this program. The process has been started to get the county work force ready. It tries to certify that you have a work force available to companies when they move into a county.

Item #5 – ***Committee Reports***

a) Main Street (Jo Woodard)

Mrs. Woodard stated the Progressive Dinner was a very successful evening. They sold 187 tickets and made over \$3,000. The next event is a costume party at the jail. This is scheduled for the Saturday night before Halloween. More information is to follow. They will be decorating Main Street for the Holidays on November 8.

This year's theme for Christmas on Main Street will be a cartoon theme.

There was discussion in regards to the flags that hang on the light poles on Main Street. Main Street has the flags and Mrs. Woodard stated that the flags will go back up after the banners are taken down in January. If the banners are up, the flags are too big, they overlap the banners. Commissioner Ingram attended the fall Main Street Regional meeting and she and Mrs. Woodard have attended the Regional Main Street Mangers meeting.

Motion was made by Commissioner Proctor and seconded by Commissioner Spears to approve Ms. Ingram's hours for the month of September. Motion carried with a vote of 4-0 with Commissioner Ingram abstaining.

Clerk Biven mentioned the receptors at the base of the street lamps. Mr. Compton stated he had gotten a price of \$450 to change the ground fault at the breaker so that if something shorted out all the lights would go out not just some of them. **Motion made by Commissioner Spears and seconded by Mayor Pay to make the changes needed to the street lamps. Motion carried with a vote of 5-0.**

b) *Engineering Projects (Sisler-Maggard Engineering, PLLC)*

Kevin Sisler was present to give an update on the Blue Bridge Waterline Project. The state marked the right-a-way wrong, so this project is not yet complete. The line will have to be relocated, at no cost to the City. **Motion was made by Commissioner Spears and seconded by Commissioner Ingram to accept the change order for relocating the waterlines in regards to the Blue Bridge project. Motion carried with a vote of 5-0.**

Mr. Sisler gave an update on Kings Church Road. The contractor is getting all their paperwork together and the easements are all attained. Project will be starting soon.

Mr. Sisler also gave an update on the Levee. He said that the dirt the contractor is getting from behind the levee to put in basins is too wet. The moisture content needs to be between 17 & 19%. The city may have to buy some dirt unless they can find another place to get it from. There was discussion in regards to getting some dirt from the sewer plant or maybe from Anthony Travis. This will be an additional cost to the city. Mr. Sisler and Mr. Compton are going to see if they can find some dirt to purchase.

Item #6- *Old Business*

a) 57 Jefferson Street Nuisance

Sandra Stewart was present to discuss this issue. She stated that there is still work that needs to be done and is requesting a 3 month extension to complete the work. **Motion was made by Commissioner Proctor and seconded by Commissioner Redmon to grant the 3 month extension and have Ms. Stewart bring in copy of papers after each apartment is inspected. Motion carried with a vote of 5-0.**

b) Taylorsville Drainage Project Update

Mr. Biven gave an update on the drainage project. He stated that Robinson has been taking a video of the lines and hopes to complete that this week.

Item #7 – *New Business*

a) Department Reports

i) Financial Report – Randy McConnell, City Comptroller

Mr. McConnell was not present for the meeting. Clerk Biven stated the financial information was in the commissioner's packets. The City is fully collateralized at all three banks. Mr. McConnell would like to have a quarterly meeting with the department heads soon. Clerk Biven mentioned having a credit card issued in Jan Merzweiler's name. **Motion was made by Commissioner Proctor and seconded by Commissioner Spears to approve a credit card issued in Jan Merzweiler's name and to cancel the one in Roxann Thompson's name. Motion carried with a vote of 5-0.**

General Fund

Y-T-D Insurance Premium Revenue is \$45,942.

Year to Date Occupational License Receipts are \$81,226.

Year to Date Business Licenses are \$17,813.

Year to Date Unloading Licenses are \$7,250.

The Municipal Road Aid Fund Balance is currently \$92,962.

Water and Sewer Enterprise Fund - Revenues

Year to Date Water Revenue of \$913,108 is \$5,858 over Budget.

Year to Date Meter Set Revenue of \$38,500 is \$6,500 under Budget.

Year to Date Sewer Revenue of \$86,800 is \$1,800 over Budget.

Year to Date Sewer Impact Fees of \$12,000 is \$3,000 over Budget.

Expenses

Louisville Water Expense of \$344,748 is \$32,248 over Budget.

Year to Date Old Sewer Plant Removal Expense is \$89,916.

Year to Date Old Waterline Removal Expense is \$9,656.

ii) Public Safety – Phil Crumpton, Chief

Chief Crumpton stated that the schedule, the overtime report and the monthly report are in the commissioner's packet. Also included was a list of checks conducted on the businesses and a quarterly ABC report.

Chief Crumpton mentioned Halloween on Main Street. It will be held on Saturday, October 31st from 5:30 to 8:00 pm. Main Street will be closed from 5:00 to 9:00 from Point St. to Jefferson Street. **Motion was made by Commissioner Spears and seconded by Commissioner Ingram to close the streets from 5:00 to 9:00 for Halloween on Main Street. Motion carried with a vote of 5-0.**

iii) Utility – Harold Compton, Public Works Director

c) Streets – Clerk Biven stated there will be a meeting tomorrow with the school in regards to the Sidewalk Grant.

Clerk Biven also mentioned the street lights in front of City Hall. KU has asked if the city still wants to have the 9500 watt lights or did they want to use a lower wattage. There are a total of 8 lights. The discussion was to use the higher wattage unless a resident complains. The decision was also made to use 5800 wattage bulbs on Maple Street.

Commissioner Spears mentioned that the sign at Railroad and Hardin Street needs to be fixed.

Clerk Biven asked the commission what tasks they wanted the Class Ds to work on. The Commission requested work that needed to be done at the cemetery, Houston Court ditch and Railroad Street.

Clerk Biven stated he had spoken with James Allen Tipton in regards to the potholes. Mr. Tipton said that each property owner was going to do their own repairs in front of their businesses. Commissioner Spears also mentioned the area behind the car lot is in need of repair again. The road property behind the businesses the city is going to take over after all the paperwork is completed. Mr. Dale stated he needed a written description for that and he mentioned he had written up an ordinance in regards to this issue. **Motion was made by Mayor Pay and seconded by Commissioner Proctor to repair the pothole behind the car lot. Motion carried with a vote of 5-0.**

Clerk Biven also stated that Mr. Compton needed to train the service guys on the snow equipment.

a) Water – Mr. Compton stated that C.I. Thornburg has been down and they have done a study and sent Mr. Compton a video of the screen of their computer. It showed where the older MXUs are not reading. We had 459 rereads for both cycles for the month of September. There are some of the meters that are not reading at all. There are several estimated bills being sent out. Most of the problems are with the MXUs.

Mr. Compton also stated that there are 6 or 7 water mains that are exposed and need to be covered up before bad weather gets here.

He also said the service guys were working on a 12" main break and in the process they hit a 4" gas line in Bullitt County. There was some discussion in regards to the gas line issue.

Mr. Compton explained that the new MXUs were \$130, the ones we receive credit for are \$105 and the ones that are pro-rated are \$85. When we send in a MXU if it is under warranty it does not cost the city anything, they send a brand new one back to us. If we buy new ones, which is what we use on meter sets, the cost is \$130. If we send in a white box, we get a credit of \$105 and if we send in one that is under warranty and is pro-rated, it is \$85. He said it did not matter whether we go with a new system or stay on the old one we are still going to be paying this cost. A new reader will cost \$25,000 plus \$1,500 to change the software on the handheld.

The Commission recessed at this time.

Mr. Compton stated that the reason he has not used the 180 MXUs in the back is so that if we go to the new system those can be traded in. C.I. Thornburg was supposed to be at the meeting but there would not be enough time for them to explain their pilot program on the new system. The pilot program was going to tell us what we may need to do. Mr. Compton stated that some of the issues with the rereads that need to be addressed could be caused by the chamber, register or both. The city is losing revenue because of all the estimated bills. Mayor Pay asked Mr. Compton what needed to be done to move the city forward and get these issues resolved. He stated that this was the only track unless you want to go with another company. Mr. Dale stated there needed to be a meter replacement program in place and he thought that was what Mr. Compton was trying to do. He said it is not just one problem but three or four issues. Clerk Biven is going to set up a meeting with C.I. Thornburg for October 13th at 5:00p.m.

b) Sewer – There was nothing presented on this topic.

b) General Government

Clerk Biven stated that the next meeting is on election day. He wanted to make sure there was no conflict of any sorts in regards to having the city meeting that night.

c) Other New Business

Announcements on Water Bill – The Multi-Purpose Agency have asked if we could put a notice on the water bills about a fundraiser they are hosting. Clerk Biven is to notify them that there will be no room for it on the bills.

Clerk Biven stated that we have had a vendor looking at the old records and we will be shredding them soon at a cost of approximately \$1600.

Chief Crumpton updated the commission about the shot guns he mentioned at the last meeting. He would like to put one in every car. He has had at least one business that would like to make a donation toward shot guns. Mr. Dale said he saw no legal issue with that. Chief is still getting bids on those. He would like to have 12 gauge Remington 870 pump.

Item #8 – *Legal – John Dudley Dale*

a) School Annexations Ordinance

Mr. Dale gave the first reading of the School Annexation Ordinance. There is no action needed at this time. Mr. Oliver contacted Mr. Dale in regards to the MOU. Mr. Compton had some questions on the MOU. **Motion was made by Commissioner Proctor and seconded by Commissioner Redmon to give Mr. Oliver the draft of the proposed MOU for the school. Motion carried with a vote of 5-0.**

Mr. Dale gave an update on the annexation. Joe Sisler is finishing the plans but he ran into a little issue that they are getting resolved. If the plans are done by the meeting on the 13th, Mr. Dale could give the second reading of the ordinance.

b) Annexation of KY 44 (Second Reading)

Mr. Dale gave the second reading of the Annexation of KY 44 West. **Motion was made by Commissioner Proctor and seconded by Commissioner Redmon to approve the Annexation of KY 44 West. Motion carried with a vote of 5-0.**

c) Municipal Order for Amending the Personnel Policy

Mr. Dale handed out the first amendment to the policy. It showed what was going to be deleted on those pages by crossing out those words and putting in the new language where additions were made. He also had the Municipal Order for the second amendment to the policy, which was in regards to amending the sick leave sharing program to allow an employee who is terminating his or her employment for any reason to donate all of his/her remaining sick leave to another employee. Mr. Dale stated that he has also prepared a proposed motion to deal with the issue of retirement buyout. He is going to rework the Municipal Order.

Clerk Biven stated that the Floodwall Agreement Addendum has been signed. Mr. Dale stated there had to be an amendment done but it has been signed and sent back. It is being recorded at the courthouse.

Mr. Dale stated that there is an ABC association meeting coming up. He also mentioned the upcoming Infrastructure meeting being presented.

Item #9 - *Elected Officials' Comments*

There were no comments from the commission at this time.

EXECUTIVE SESSION

Item #10

Motion was by Commissioner Spears and seconded by Commissioner Redmon to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following:

Proposed and Pending Litigation, KRS 61.810(1) (c).

1) Trageser Litigation

These matters need to be discussed in closed session to protect confidentiality.

Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee KRS 61.810(f).

These matters need to be discussed in closed session to protect confidentiality.

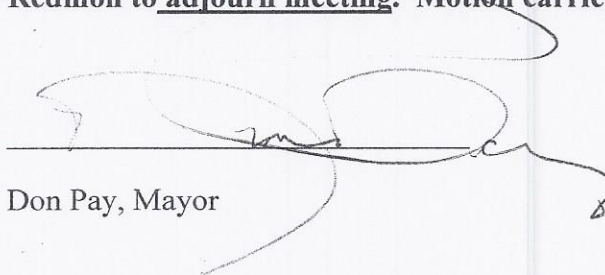
Motion carried with a vote of 5-0.

RETURN TO OPEN SESSION

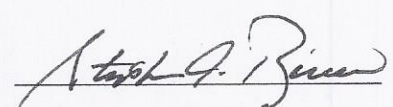
Item # 11 -**Motion was made by Commissioner Spears and seconded by Commission Redmon to sign the agreement with Judy Day's retirement. Motion carried with a vote of 5-0.**

ADJOURN MEETING

Item # 12 - **Motion was made by Commissioner Spears and seconded by Commissioner Redmon to adjourn meeting. Motion carried with a vote of 5-0.**



Don Pay, Mayor



Stephen A. Biven, City Clerk